

WESTERN NORTH CAROLINA BOWLING HALL OF FAME

BY-LAWS

NAME: The name of this organization shall be known as the Western North Carolina Bowling Hall of Fame.

PURPOSE: The purpose of this organization is to perpetuate the names of those who have displayed outstanding ability in the game of ten pin bowling and/or have contributed through meritorious service to the general welfare and progress of the game in Western North Carolina

Membership: Membership in Western North Carolina Bowling Hall of Fame shall be by election as hereafter described.

WNC BOWLING HALL OF FAME The Hall of Fame shall consist of those members honored annually who join with the present Members of the Hall of Fame in electing future members.

BOARD: In addition, the Chairman and co-Chairman of the Hall of Fame shall be elected by the Hall of Fame members and must be a member of the WNC HOF. The vote is a simple majority by the WNC HOF members. The election of a Chairman and co-Chairman shall occur every three (3) years. If the Chairman resigns their position prior to the expiration of their term, the co-Chairman shall step up until an election can be held. If the co-Chairman resigns their position prior to the expiration of their term, a vacant will remain until an election can be held.

The Hall of Fame shall establish an election committee for electing future members and shall consist of at least three (3) members, of which one will be the Chairman and/or co-Chairman plus one or two HOF board members. The Chairman or co-Chairman will serve as the head of the Election Committee and define committee members expected roles and responsibilities to ensure appropriate checks and balances regarding election activities. The Chairman or co-Chairman's selection will be presented to the WNCUSBC Association board.

Meetings: The Hall of Fame shall meet before the annual meeting of the Association, and may hold such other meetings as deemed necessary by the Chairman of the WNC Hall of Fame. These other meetings may include the full WNC HOF board or the election committee depending upon the tasks and topics.

ELIGIBILITY RULES: To be eligible for candidacy to the Western North Carolina Hall of Fame the nominee:

- a) Must be or have been a resident of the state of North Carolina and an active member for a minimum of ten (10) years for the bowling candidate, (Military assignment will be considered residency).

- b) All candidates--- Must engage in good sportsmanship.
- c) Bowling achievement candidates-- Must have compiled an outstanding record in participation in sanctioned competition such as: USBC leagues, and/or WNC USBC Association tournaments and NCSBA competition.
Participation and record(s) in USBC, Regional and other USBC approved competition shall also be considered if deemed appropriate.
- d) Meritorious service candidates--- Must have demonstrated distinguished service in promotion of sanctioned USBC bowling activities through administrative or organizational work in our local association. And must have twenty (20) years in the affairs of a local association within the state, for a Meritorious Service Candidate. (Military assignment will be considered residency)

ELECTION: It shall be the duty of the Hall of Fame Board to solicit and accept ballots for

PROCEDURES: candidates to the Hall of Fame from the HOF selection committee and one open entry from a members of the local association in good standing. From the validated nomination forms submitted, the Election Committee shall prepare ballots for voting for all WNC HOF members.

During each election cycle, a maximum of four (4) nominations may be affirmed through the voting process for bowling achievements or meritorious service and no more than one (1) from the posthumous group and/or honorary membership. The maximum of four shall be limited in the following categories:

- * Zero (0) male --- Four (4) female
- * One (1) male --- Three (3) female
- * Two (2) male --- Two (2) female
- * Three (3) male --- One (1) female
- * Four (4) male --- Zero (0) female

Depends on number of genders applied in each category

Candidates from each category (meritorious service, bowling achievements, posthumous or honorary) are voted upon separately consistent with their nomination category. The vote will be either yes or no for each nominee.

If there are multiple verified nominations in each of the above categories, then the ballots presented to the WNC HOF voters will be worded to instruct each voter to select only the number of male and/or female that the category the nominees are in for election.

NOMINATION PROCESS

Any member of the Association in good standing may nominate a candidate for election Into the WNC HOF.

Nomination forms must be completed in-full and received by the deadline date (December 1st each year). Incomplete, inaccurate, or late submissions will not be eligible for consideration.

It is the responsibility of the Chairman or co-Chairman and the Election Committee to document receipt and ensure all applicable information has been provided prior to the deadline date. Any errors or omissions must be remediated prior to the expiration of the deadline date.

The nomination form must be signed and dated by two (2) members of the Election Committee. Both affirmations of receipt must be completed before or on the deadline date.

After a nomination form is affirmed as complete and submitted within the allowed timeframes, members of the Election Committee will verify the information to ensure that the nominee is eligible based upon the stated service or achievement category. The verification of submitted information must be signed and dated by two (2) members of the Election Committee.

Submissions deemed complete, but later found to be inaccurate with regard to service or achievements will be deemed ineligible if, during the verification process, the nominee does not meet the requirements for election.

Any rejected nomination submission (i.e., ineligible for consideration in the current voting cycle) will require re-submission for consideration during any future election period.

NOMINATION

FORMS

Nomination forms will be reviewed by the Chairman or co-Chairman and Election Committee every three (3) years to ensure that the form reflects the current categories and requirements.

ELECTION

PROCESS

The Chairman or co-Chairman and the Election Committee are responsible for ensuring that ALL eligible candidates are placed on a ballot structured as described in the "*ELECTION PROCEDURES*" section of these By-Laws.

Names and qualifications should be provided to voters. Those eligible to vote will cast a secret ballot.

Election into the WNC HOF is based upon a 75% yes vote of tabulated ballots for the candidate.

In addition, the Chairman or co-Chairman and the Election Committee are responsible for:

- (a) The distribution and collection of ballots to/from all voting WNC HOF members;
- (b) Establishing deadlines for completing the voting process; and
- (c) Follow-up regarding distributed ballots. This shall include voting reminders sent to voter prior to the expiration of the voting deadline and contact after the deadline for any not submitted ballot to ensure each voter has the opportunity to vote.

After receipt of the ballots, the Chairman or co-Chairman and the Election Committee are responsible for:

- (a) Confirmation of receipt from each voting member;
- (b) Tabulation of results;
- (c) Signed and dated confirmation of review by the Chairman or co-Chairman and at

least one (1) member of the Election Committee verifying the ballot receipts and results; and

(d) Maintenance of all records related to the election, included but not limited to: completed ballots, voter participation records, tabulation review and confirmation, correspondence with any HOF member regarding the vote or process. All election records will be maintained for a period of not less than three (3) years.

After the election process has been completed and the votes tabulated and verified, the Chairman or co-Chairman and the Election Committee are responsible for reporting the following items to the Association Board:

- (a) Listing of all submitted nominees —including any nominations that failed to meet submission requirements whether incomplete or deemed ineligible under established criteria;
- (b) Results of the vote;
- (c) Voting statistics (i.e., participation percentage, etc.) and/or any comments from WNC HOF members regarding the election process;

CONFLICTS OF INTEREST

All nominated bowlers are to be treated equally and subjected to a standardized process that eliminates the perception or possibility of unfair practices or undue influence.

FAILURE TO BE ELECTED

Any nomination that was fully completed prior to the deadline date, verified, and voted on by the WNC HOF members BUT failed to receive the requisite votes for election into the WNC HOF will be retained and nominator submitting the original must re-affirm their continued approval by submitting a letter to the Chairman of the Hall of Fame Board. This must be done on a yearly basis, and this letter of re-affirmation must be before December 1. If this letter is not sent each year until the candidate is elected, the candidate will be dropped from those being considered for election. The nominator may update an existing resume with new information since being submitted.

This nomination shall be considered an active/eligible nomination for the next two (2) WNC HOF election cycles, unless they are elected for entry prior to the completion of those two (2) additional elections.

Any nominated person that has not been elected after those three (3) votes (i.e., the initial and two (2) subsequent cycles) will be removed *from* the ongoing nomination listing and require re-nomination through the application process and applicable deadlines to re-appear on a ballot.

The Chairman or co-Chairman and the Election Committee are responsible for maintaining records and updating the listing of ongoing nominations.

AUDIT PROVISIONS

Any member of the WNC HOF Board members or the Association Board may request an audit of the election process results.

Audit requests must be made to the Association Board and may be conveyed in writing with two (2) signatures of eligible requestors or during an Association board meeting

with a valid motion, second, and approval vote.

An audit committee will be formed, which will include: a member of the Association board that is not a WNC HOF member, and a member of the WNC HOF board.

The Audit Committee may then request and receive from the Chairman or co-Chairman and Election Committee the following items as deemed necessary by the Audit Committee:

- (a) Proof of the timely submission of the nomination documents (this proof will include dates of receipt and the names and dated signatures of the Chairman or co-Chairman or Election Committee members that verified receipt);
- (b) Access to copies of the ballots submitted (The names or other personal information of the voters will be blacked out in the copies presented. Each copy of a presented ballot (scrubbed of personal information) will be given designation code (e.g., a letter or number). The Election Committee will maintain a listing of each designation code and the voter information that it belongs to. This designation code information will not be presented to the Audit Committee and may only be requested by the Association Board if, after the completion of the audit, there are substantiated allegations of misconduct; and
- (c) Correspondence or instruction sent to the voters by the Committee or other solicitor of the votes (Again, the personal information of the voters will be blacked out and the Election Committee will maintain a designation code and list).

The Audit Committee will retain records of the audit request, items reviewed, notes, and conclusions. The Audit Committee is responsible for progress reports and reporting any preliminary findings to the Association Board.

AWARDS:

Suitable awards shall be made to the elected candidates and shall be presented with a fitting ceremony at the site of the annual meeting of WNC USBC association. In case of posthumous awards, they shall be presented to the next of kin of the deceased whenever possible.

A suitable plaque shall be obtained, and the name of all persons elected to the Western North Carolina Hall of Fame shall be inscribed thereon as they are elected. The plaque shall be placed on display in the establishment hosting the team event during the annual tournament.

The names of all WNC Hall of Fame members shall be included in the yearbook.

EXPENSES:

All expenses of operating the Western North Carolina Bowling Hall of Fame shall be borne by the Western North Carolina USBC Association.

AMENDMENTS:

Revisions or Amendments to the By-Laws of the WNC HOF shall be approved by

two-thirds (2/3) majority vote of the elected members in attendance at the WNC HOF board meeting. The vote shall be conducted in the same manner as the general election to the HOF. Specifically, in that each elected member will have the opportunity to vote.

Any bowler, that is a member of the Local association, is eligible to submit a proposal to change the By-Laws.

The WNCUSBC association president is an ex-officio member of the WNC HOF committee.

Adopted: May 1970

Amended May 1988

August 1991

September 2011

December 2019

August 2024

January 2025